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**UNIVERSITÄT
BERN**

Historisches
Institut

Network of European Archival Educators Hamburg 2006:

New Archival Education in Switzerland

New Archival Education in Switzerland

1. On which level is there a need of knowlegde ?

The Master of Advanced Studies in Archival and Information Science University of Berne (MAS AIS) and education in Switzerland

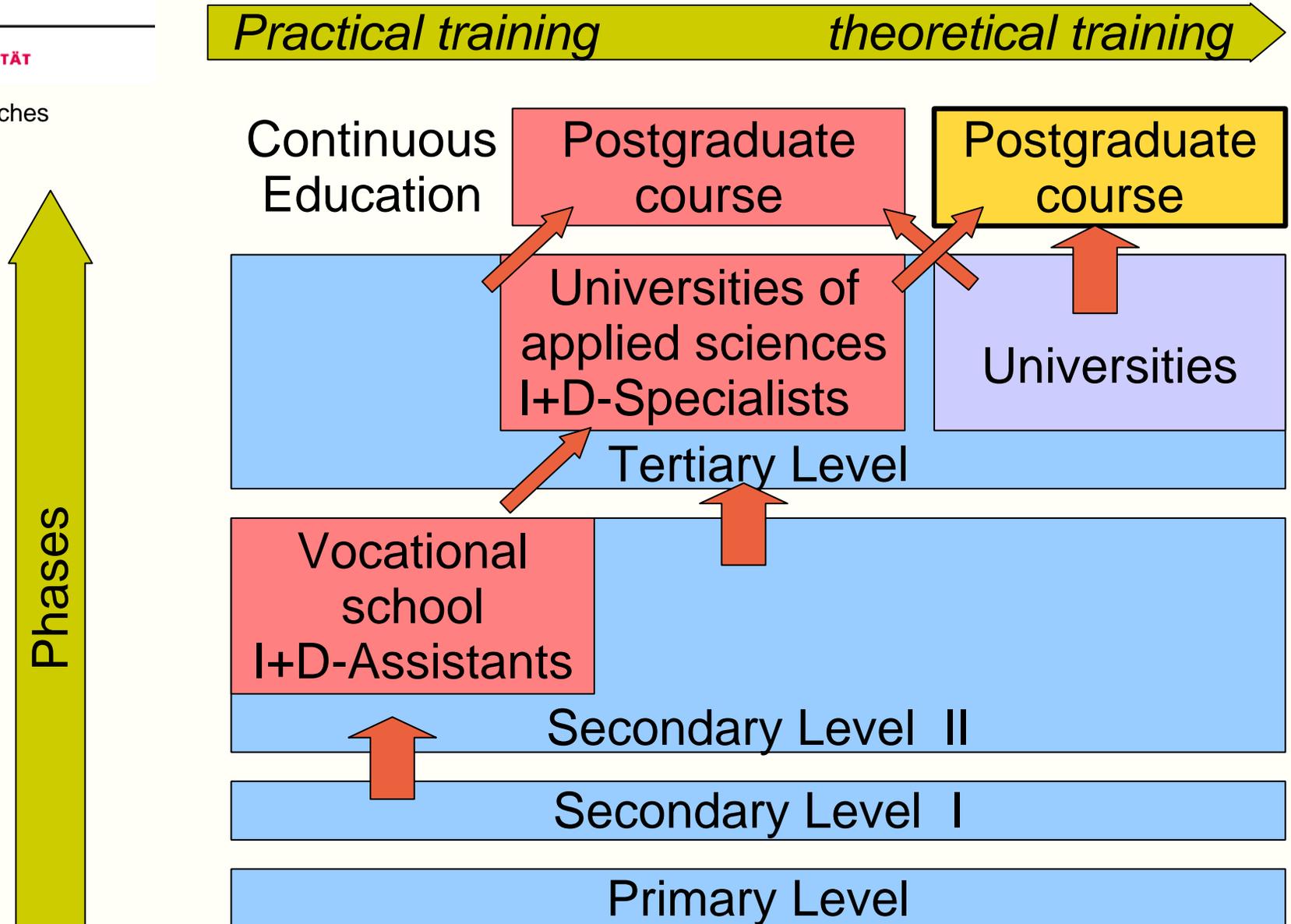
2. What do we teach ?

The programm of the MAS AIS

3. How do we plan to go on ?

Perspectives

The Educational System in Switzerland



Archival Education in Switzerland I

- Workshops for librarians and archivists
- Professional education for library assistants
- Introduction course for professionals in archives
- Education on two levels since 1994:
 - **Assistent in Information and Documentation (I+D)**
 - **Specialist in Information and Documentation (I+D)**

Archival Education in Switzerland II

➤ Universities of applied sciences and other highly qualified professional education

- Fachhochschule in Chur: Nachdiplomstudium I+D (after 2008: Master of Advanced Studies in I+D)
- CESID in Geneva: Diplôme du CESID (Plans for a MAS I+D)
- Wissenschaftlicher Bibliothekarenkurs (Diploma; plans for a MAS)

➤ UNIVERSITY LEVEL

- **University of Lausanne** (in cooperation with Univ. of Berne and the Association of Swiss archivists, 2002-2006):

Certificat de formation continue en Archivistique et en Science de l'Information

20 ECTS

Archival Education in Switzerland III

New University programm:

Weiterbildungsprogramm in
Archiv- und Informationswissenschaft der
Universität Bern

- Certificate of Advanced Studies in Archival and Information Science
- Master of Advanced Studies in Archival and Information Science

Foundation of archival, library and information science and **introduction** to role and functions of archives, libraries and other information centres

Certificate of Advanced Studies in Archival and Information Science
20 ECTS

Methods, theoretical deepening and practical application of information, archival, librarian and historical sciences and information management and **Management** of archives, libraries and information centres

Master of Advanced Studies in Archival and Information Science
40 ECTS

Internship

Master thesis

MAS AIS University of Berne: Some basic facts I

- **Institutional framework:** Institute of history, University of Bern
- **Postgraduate course:** Master of Advanced Studies (60 ECTS; 1 ECTS = 10 lessons of teaching plus 15-20 hours of homework)
- Possibility to conclude the first teaching block with a **Certificate of Advanced Studies** (20 ECTS)
- **Duration MAS AIS:** 2 years, part time, 12 modules, bloc seminars in Marburg and Paris

MAS AIS University of Berne: Some basic facts II

- **Interdisciplinary** approach, **multilingual** and **intercultural** (German, French, English)
- **Cooperation** with University of Lausanne
- Many **partnerships** with other institutions and universities in Switzerland and abroad
- No permanent **teaching staff**
- **Self sustainable.**
Participation fee: € 16'000

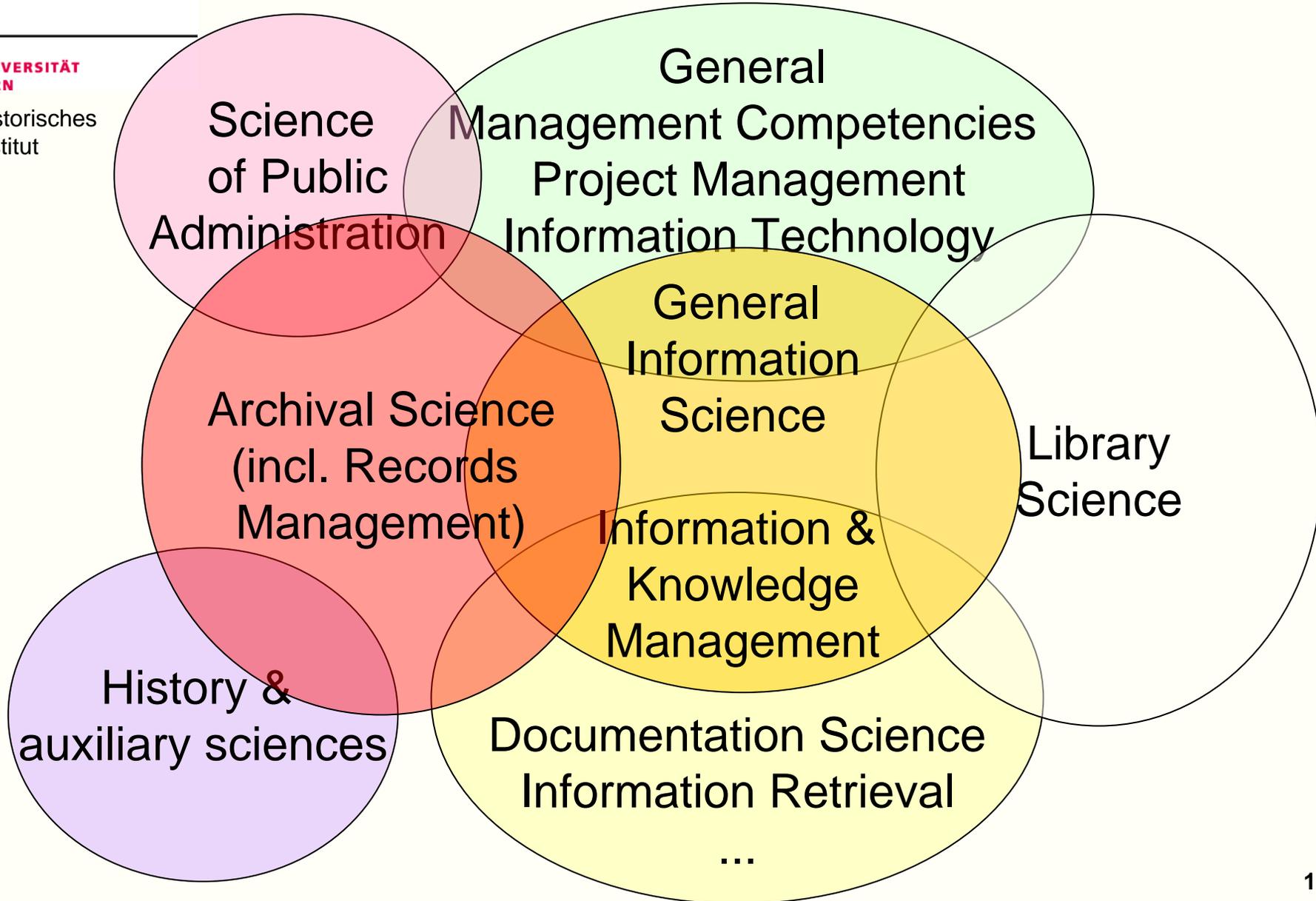
MAS AIS University of Berne: Our students I

- **Academics** (Lizentiat / MA or PhD) from different branches and a few non-academics (with professional qualification)
- Academics with **large professional experience** (libraries, archives, records management)
- Young academics with **minimal professional experience** (min. 3 months)
- People who want to **change their professional field**

MAS AIS University of Berne: Our students II

- **Fully booked course starting in october 2006**
- **MAS AIS:** 23 students
CAS AIS: 7 students
single modules: 1 student
- **Language:**
German: 2/3
French: 1/3
- **Sex:** Fifty-fifty
- **Age:** 27-55 years

Teaching Content I



Teaching Content II: Competencies to build up and to enlarge

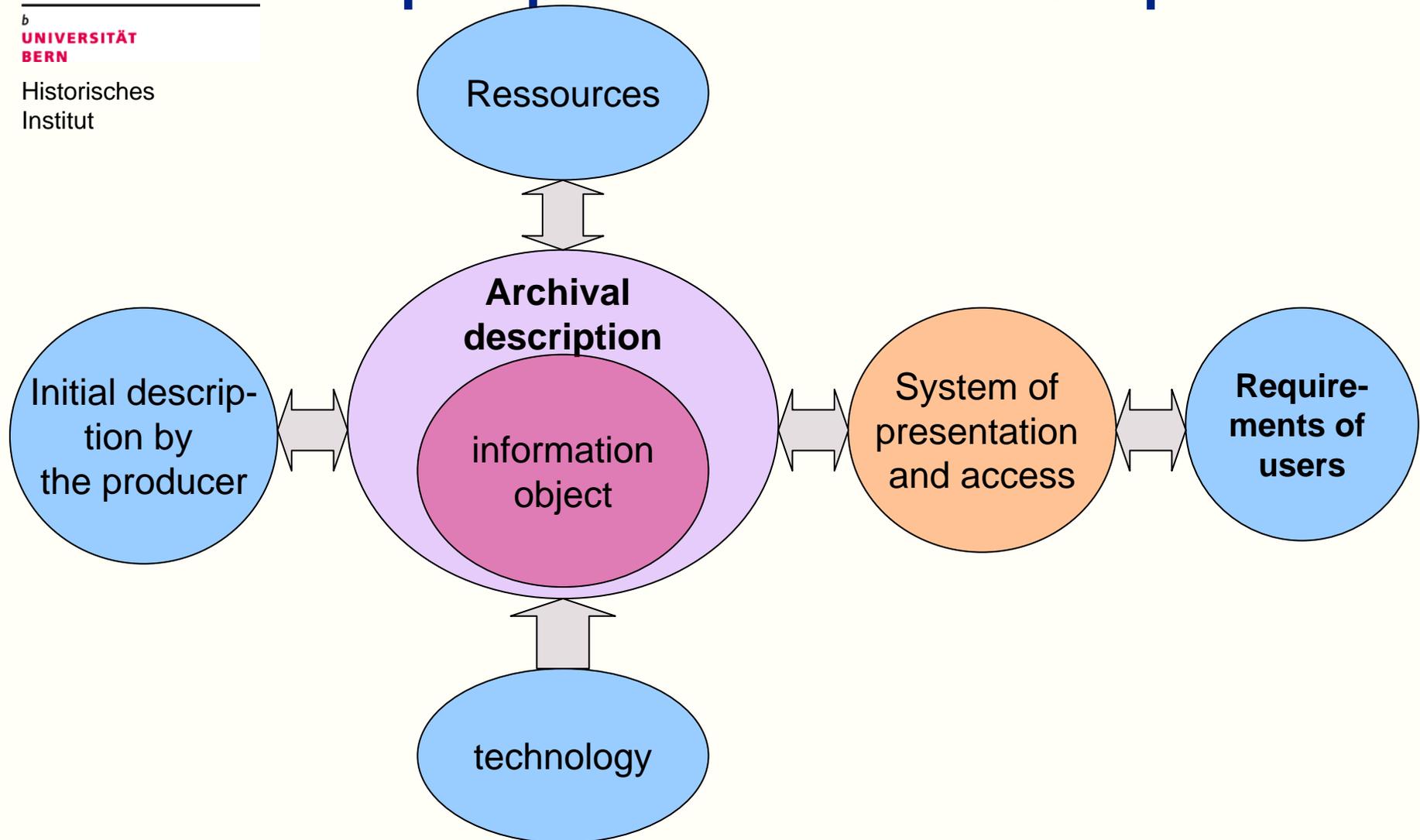
1. Knowing the **information objects**
2. Analysing their structure and context of creation, use and preservation in order to fulfill the required **professional functions**
3. Participating in the design, construction and maintenance of **information systems**
4. Understanding, performing, analysing and developing **methods and procedures** in records management, archiving and librarianship
5. Understanding, acting within, and influencing the relationship towards the societal, political, economical, cultural and juridical **context**
6. **Heading and managing** an unit in an archive, library or information center

Teaching Content III: Example Archival description

Position and challenges

- Archival description remains a **key function**
- Archival description is continuously **changing**
- Archival description is a **cross function** between records management and information retrieval
- Archival description needs **quality management**
- Archival description is influenced by the **expectations of the users**

Teaching content IV: Integrative and prospective archival description



Teaching content V:

Clusters of topics and modules; the place of archival description as an example

1)

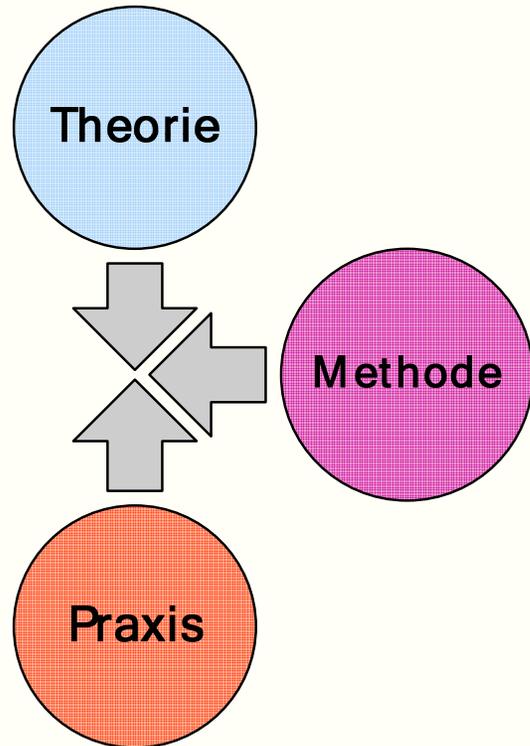
- a) Archival, library and information science; role and position of archives, libraries and other information centres (I)
- b) Knowledge, Information and Records Management (I)
- c) **Functions and tasks of archives, libraries and other information centres (I):**
- d) Information technology and information systems

2)

- a) Auxiliary sciences of history
- b) Methods of information science
- c) **Functions and tasks of archives, libraries and other information centres (II) incl. seminar in Marburg**
- d) Knowledge, Information and Records Management (II)

3)

- a) History and related arts and social sciences
- b) Digitization and digital preservation incl. seminar in Paris
- c) Management of archives, libraries and other information centres
- d) Archival, library and information science; role and position of archives, libraries and other information centres (II)



Methods I: Integrative and intercultural

- **Integrative method:** archive, library, information centre /documentation
- **University teachers**
- **Link between theory and practise** through guest-speakers and internship
- **Intercultural programm:** teachers from Germany, France, Canada, USA, UK, NL and Switzerland
- Directors of modules and directors of studies **work together**

Methods II: Basics and deepening

- Basics and Introduction / Theoretical deepening and application
- The archival functions have their place in the new world of information management
- State of the art in international research and application
- Seminars in Marburg on archival key-functions and in Paris on digitisation
- Certificate paper and Master thesis on crucial problems of archival and information science
- Internship as challenge to cross the bridge from theory to practise and to change perspectives

Methods III: Interdisciplinary academic approach

- Theory based and interdisciplinary studies
- Importance of standards in an international context
- Archival description and the context of general management and mgt of resources, records mgt and communication
- To perceive future challenges and convergences between archives and libraries
- To qualify the students. To meet the need of the employers and the demand of the market

Perspectives

- **To establish the MAS AIS at long term as the high level Swiss course at the University of Berne and to go on with Swiss and European cooperation**
- To concretise partnership with the University of Lausanne for 2008
- To start a cooperation with the University of Zurich (Library science) and the Universities of applied sciences
- **Education for archives, libraries and information centers**

Contact and information

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More information:

- www.archivwissenschaft.ch (in Deutsch)
- www.archivistique.ch (en français)