Network of European Archival Educators
Hamburg 2006:
New Archival Education in Switzerland
New Archival Education in Switzerland

1. **On which level is there a need of knowledge?**
The Master of Advanced Studies in Archival and Information Science University of Berne (MAS AIS) and education in Switzerland

2. **What do we teach?**
The programme of the MAS AIS

3. **How do we plan to go on?**
Perspectives
The Educational System in Switzerland

**Practical training**  **theoretical training**

- **Primary Level**
- **Secondary Level I**
- **Secondary Level II**
- **Vocational school**
  - **I+D-Assistants**
- **Tertiary Level**
  - ** Universities of applied sciences**
  - **I+D-Specialists**
  - **Universities**
  - **Postgraduate course**
  - **Postgraduate course**
- **Continuous Education**
  - **Practical training**
  - **Theoretical training**
- **Phases**
  - **Postgraduate course**
  - **Tertiary Level**
  - **Secondary Level II**
  - **Secondary Level I**
  - **Primary Level**
Archival Education in Switzerland I

- Workshops for librarians and archivists
- Professional education for library assistents
- Introduction course for professionals in archives

- **Education on two levels since 1994:**
  - Assistent in Information and Documentation (I+D)
  - Specialist in Information and Documentation (I+D)
Archival Education in Switzerland II

➢ Universities of applied sciences and other highly qualified professional education
  • Fachhochschule in Chur: Nachdiplomstudium I+D (after 2008: Master of Advanced Studies in I+D)
  • CESID in Geneva: Diplôme du CESID (Plans for a MAS I+D)
  • Wissenschaftlicher Bibliothekarenkurs (Diploma; plans for a MAS)

➢ UNIVERSITY LEVEL

• University of Lausanne (in cooperation with Univ. of Berne and the Association of Swiss archivists, 2002-2006):

  Certificat de formation continue en Archivistique et en Science de l’Information

  20 ECTS
Archival Education in Switzerland III

New University program:
Weiterbildungsprogramm in Archiv- und Informationswissenschaft der Universität Bern

- Certificate of Advanced Studies in Archival and Information Science
- Master of Advanced Studies in Archival and Information Science
Two levels: CAS AIS and MAS AIS

**Bases**

**Foundation** of archival, library and information science and *introduction to* role and functions of archives, libraries and other information centres

**Certificate of Advanced Studies in Archival and Information Science**

- 20 ECTS

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**Mastercourse**

**Methods, theoretical deepening and practical application** of information, archival, librarian and historical sciences and information management and **Management** of archives, libraries and information centres

**Master of Advanced Studies in Archival and Information Science**

- 40 ECTS

- Internship
- Master thesis
MAS AIS University of Berne: Some basic facts I

• **Institutional framework:** Institute of history, University of Bern

• **Postgraduate course:** Master of Advanced Studies (60 ECTS; 1 ECTS = 10 lessons of teaching plus 15-20 hours of homework)

• Possibility to conclude the first teaching block with a **Certificate of Advanced Studies** (20 ECTS)

• **Duration MAS AIS:** 2 years, part time, 12 modules, bloc seminars in Marburg and Paris
MAS AIS University of Berne: Some basic facts II

- **Interdisciplinary** approach, **multilingual** and **intercultural** (German, French, English)
- **Cooperation** with University of Lausanne
- Many **partnerships** with other institutions and universities in Switzerland and abroad
- No permanent **teaching staff**
- **Self sustainable.**
  Participation fee: € 16‘000
MAS AIS University of Berne: Our students I

• Academics (Lizentiat / MA or PhD) from different branches and a few non-academics (with professional qualification)
• Academics with large professional experience (libraries, archives, records management)
• Young academics with minimal professional experience (min. 3 months)
• People who want to change their professional field
MAS AIS University of Berne: Our students II

- Fully booked course starting in October 2006
- **MAS AIS:** 23 students
  **CAS AIS:** 7 students
  **single modules:** 1 student
- **Language:**
  German: 2/3
  French: 1/3
- **Sex:** Fifty-fifty
- **Age:** 27-55 years
Teaching Content II: Competencies to build up and to enlarge

1. Knowing the information objects
2. Analysing their structure and context of creation, use and preservation in order to fulfill the required professional functions
3. Participating in the design, construction and maintenance of information systems
4. Understanding, performing, analysing and developing methods and procedures in records management, archiving and librarianship
5. Understanding, acting within, and influencing the relationship towards the societal, political, economical, cultural and juridical context
6. Heading and managing an unit in an archive, library or information center
Position and challenges

- Archival description remains a **key function**
- Archival description is continuously **changing**

- Archival description is a **cross function** between records management and information retrieval
- Archival description needs **quality management**
- Archival description is influenced by the **expectations of the users**
Teaching content IV: Integrative and prospective archival description

- Ressources
- Initial description by the producer
- Archival description
- Information object
- System of presentation and access
- Technology
- Requirements of users
### Teaching content V: Clusters of topics and modules; the place of archival description as an example

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<td>Methods of information science</td>
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<td><strong>Functions and tasks of archives, libraries and other information centres (II) incl. seminar in Marburg</strong></td>
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Methods I: Integrative and intercultural

- **Integrative method**: archive, library, information centre / documentation
- **University teachers**
- **Link between theory and practise** through guest-speakers and internship
- **Intercultural programme**: teachers from Germany, France, Canada, USA, UK, NL and Switzerland
- **Directors of modules and directors of studies** work together
Methods II: Basics and deepening

- Basics and Introduction / Theoretical deepening and application
- The archival functions have their place in the new world of information management
- State of the art in international research and application
- Seminars in Marburg on archival key-functions and in Paris on digitisation
- Certificate paper and Master thesis on crucial problems of archival and information science
- Internship as challenge to cross the bridge from theory to practise and to change perspectives
Methods III: Interdisciplinary academic approach

- Theory based and interdisciplinary studies
- Importance of standards in an international context
- Archival description and the context of general management and mgt of ressources, records mgt and communication
- To perceive future challenges and convergences between archives and libraries
- To qualify the students. To meet the need of the employers and the demand of the market
Perspectives

• To establish the MAS AIS at long term as the high level Swiss course at the University of Berne and to go on with Swiss and European cooperation

• To concretise partnership with the University of Lausanne for 2008

• To start a cooperation with the University of Zurich (Library science) and the Universities of applied sciences

➤ Education for archives, libraries and information centers
Contact and information

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More information:

• www.archivwissenschaft.ch (in Deutsch)
• www.archivistique.ch (en français)